

Washington State Arts Commission
For Reporting Period: July 1, 2015 through December 31, 2015

I. General Information:

Lead agency name: Washington State Arts Commission

Partner agencies: Office of Superintendent of Public Instruction, University of Washington, Department of Enterprise Services, State Board of Community and Technical Colleges and Office of Financial Management

Improvement project title: Art in Public Places Legislative Report

Date improvement project was initiated: 5/28/2015

Project type: New Project

Project is directly connected to:

- Results Washington performance measure
- Agency Strategic Plan
- Other

If applicable, specify the alignment:

A new legislative change requiring an annual report to the Legislature with summary of many aspects of the Arts in Public Places Program prompted this work with other agencies.

Report reviewed and approved by: Terry J. West, Deputy Director

II. Project Summary:

The Washington State Arts Commission improved identifying all of the players, timelines and delays in the Arts in Public Places process, resulting in Identifying potential legislative changes to improve the process; identifying process improvements between agencies; identifying delays and some potential process improvements to minimize the delays and prepared a comprehensive annual report for the legislature.

III. Project Details:

Identify the problem:	Time lag between when we know of a Capital Building Project authorized by the Legislature into schools and agency budgets and when the Arts Commission is notified of the new project and can start on the new project.
Problem statement:	Currently, we know about 90% of the Capital Building Art Projects that will launch compared to our target of 100% of the identified art projects, which we want to reach by 7/1/2015.
Improvement description:	Held two meetings with representatives from Office of Superintendent of Public Instruction, State Board of Community and Technical Colleges, University of Washington, Office of Financial Management and Department of Enterprise Services. Used the meetings to identify the process flow between the different agencies and the timing of the processes. Within the process flow we also identified delays. The meetings identified ways to improve communication, share information

between agencies and reduce delays.

Customer involvement:

The two meetings were face-to-face with our partners in the Capital Budget Art Projects. Two representatives of the Office of Financial Management attended only while we were discussing the current process and left when we moved to writing the elements of the new annual report to the legislature. Each agency contributed their information about the current process and how their agency is involved and the timing of their involvement.

When the annual report was completed a copy was shared with each contributing agency and with the Legislature as required by August 15, 2015.

IV. Project Details:

Improved process as measured by: <i>(Click those that apply)</i>	Specific results achieved: <i>(Complete the narrative boxes below)</i>	Total Impact: <i>(Actuals; Current Reporting Period)</i>	Results status:
<input checked="" type="checkbox"/> Time	Decreased time needed to identify the new Capital Building Arts Projects as added into new legislation each year from a six month process to three month process.	Now identifying ALL capital projects quickly	Final
<input checked="" type="checkbox"/> Customer Satisfaction	Increased customer satisfaction from delay in contacting the appropriate schools in six months to contacting the appropriate schools within three months.	Schools with new art projects identified quicker and contacted quicker.	Final

V. Contact information:

Name: Terry J. West

e-mail: terry.west@arts.wa.gov

Phone number: (360) 586-5350