



Attendee Information Packet

Purpose of This Document

The purpose of this document is to give you important information about the conference. For more information before, during, and after the conference, you can visit our [website](#) or email results@gov.wa.gov.

Before the Conference

Get a Food Item to Donate



Admission to the conference is free and we ask that you bring a canned food item, which will be donated to the Emergency Food Network. [Learn more about the great work going on at the Emergency Food Network.](#)

Review the [Event Schedule and Breakout Session Details](#)



Please note that there is no pre-registration for any of the breakout sessions. Space in the breakout sessions is available on a first come first served basis. Be sure to select your top choice and a second choice in case your top choice fills before you get there. Also remember that many of the sessions repeat. If you miss one, you may be able to try again later in the schedule. Finally, remember that there will always be room for you to attend the session held in the main room – Exhibit Hall B.

Join the Conversation and Test our Interactive Tool



We're planning fun, interactive ways to be part of the conference. Follow us on Twitter ([@ResultsWA](#)), Facebook ([@resultswa](#)), and Instagram ([@resultswashington](#)), tag us in your posts and use #GoLeanWA.

During this year's conference we will be collecting feedback and questions in real time for some presenters. It is easy, takes less than 30 seconds and you don't have to download an app, register for anything, or provide any personal information.

If you would like to try it right now, use our simple, two question practice area. You can do it as many times as you like. Here's how:

1. On a smartphone, tablet or laptop, open your web browser and go to the website respond.cc.
2. Enter 152384 in the Session Key field.
3. Follow instructions on the page

Notify us About Special Needs



We want everyone to be able to participate in this event. If you have a special need that is not addressed [in the FAQs](#), please send an email to results@gov.wa.gov.



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Getting to the Conference

Important: The convention center lots have limited capacity (approximately 400 spots) and will fill early in the day. We anticipate more than 2,300 attendees to the conference this year.

Carpooling

We strongly urge you to self-organize carpooling to this event.

Parking

 **Recommended parking at the Tacoma Dome station**

We recommend you take advantage of the free parking and [Tacoma Link light rail service](#) from the Tacoma Dome Station. Starting at 6:36 a.m., trains run every 12 minutes from the Tacoma Dome Station to a convenient stop right outside the main door of the convention center. **Important tip: Be sure to give yourself plenty of time.** The trains run every 12 minutes, but with hundreds of people trying to get downtown, they fill up quick.

The Tacoma Dome Station is located at 424 E. 25th Street, Tacoma. [Get directions.](#)

Paid, onsite parking at the Convention Center

There are a limited number of parking spots (approximately 400) available in the convention center's onsite parking lots at the rate of \$10 per day. The convention center has updated their parking system – [read more about it here.](#)

Paid parking in the surrounding area

Some alternate paid parking is available in the vicinity. For more information about parking in the city of Tacoma, including a list of paid parking lots, see the [parking section of the Tacoma Public Works website.](#)

Directions and map of all parking options

[Click here](#) to learn more about directions and parking options. Click [here](#) to see parking locations on a printable map.

Registration

 Registration is in the 3rd floor lobby, most directly accessible from the convention center's main entrance on 15th Street.

Head there to:

- Drop off your canned food donation
- Pick up your name badge
- Pick up your conference program





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During the Conference

Join the Conversation



Be part of the conversation! If you brought a personal mobile device or if it's allowed by your agency's policies, we encourage you to share your conference experience via social media. Tag us in your posts and use #GoLeanWA to share conference pictures and insights.

We also encourage you to use our interactive feedback and question tool when prompted during sessions. See page one for more information.

Eat Lunch



This is one of the things we've tried to improve, since area restaurants tend to fill up quick around lunchtime. The agenda has been organized so that there are two options for a lunch break each day and our program includes a dining guide. There's a food court on the fifth floor of the conference center. Also, there's now a "food truck corral" with a wide variety of offerings at nearby Tollefson Plaza, which is a short walk away.

After the Conference

Recycle Your Name Badge



Help us keep conference costs down by recycling your name badge in the bin by the information desk near the main entrance of the convention center.

Review Presentation Materials



We will post presentation materials and presentation videos on our website at www.results.wa.gov within a few weeks after the conference (not all sessions will be recorded due to limited equipment/volunteers).

Take Our Survey



We want your feedback! Be on the lookout for a short survey about your conference experience. We value your input and use your feedback every year to improve this event.